

NOPANY INSTITUTE OF MANAGEMENT STUDIES
2D NANDO MULICK LANE
KOLKATA – 700006

6th July 2022

NOTICE

3rd & 5th semester students are hereby notified that odd semester offline classes will start from 18th July 2022 (Monday) as per scheduled college timing.

The students are advised to attend classes regularly in proper attire as per college rules.


Students are also advised to pay their semester fees on or before 22nd July 2022 positively.

In this context, students are advised to note and follow the below-mentioned guidelines.

Attendance Policy:

1. 75% attendance is a mandatory requirement for each student, across all departments of NIMS.
2. A student is eligible to appear for the CA and semester examination only when he/she has a minimum of 75% cumulative attendance.
3. Students with attendance below the required level, i.e., 75 % will not be allowed to appear for the CA as well as semester examinations.
4. Leave of absence from college for more than two days must be applied in advance and approved by the departmental HOD. The general terms of excuses such as 'some business', 'Personal work', and 'sick' are not sufficiently explicit.
5. The leave application, if any, should be duly signed by the parents.
6. In case of absence due to medical reasons proper documents like prescription, fit certificate, etc. must be submitted to the respective departmental HOD.

For Nopany Institute of Management Studies


Dr. Subir Ghosh
Principal

PRINCIPAL
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